28th September 2018

Dear Parents,

**Heatree Residential Trip 24-28th June 2019**

Thank you for attending the meeting today, I do hope that you now feel more informed with regard to the ‘Heatree’ experience and what the residential week entails.

Following the meeting it is now necessary for us to confirm our booking with the centre. If you wish your child to take part in the week, please sign and return the slip attached and make the non-refundable deposit of £50.00 into your ParentPay account no later than Friday 5th October. The total cost of the trip will be approximately £298 per child, depending on the number of children attending. The total payment is due by Wednesday 1st May 2019.

If you do not wish your child to take part in the residential trip please return the attached slip with a ‘no’ response. May we please ask all parents to reply Yes or No by Friday 5th October?

We hope that there is sufficient support to enable the residential week to take place. If you have any concerns (dietary, health, etc.) about the trip, or difficulties or problems meeting the cost, please contact Mr Hill. Once the £50 deposit has been paid and the booking is confirmed, please ensure that seven payments of £35.43 are made no later than:

01/11/2018

01/12/2018

01/01/2019

01/02/2019

01/03/2019

01/04/2019

01/05/2019

Payments are to be made via your ParentPay account. If you wish to pay different amounts you are able to do this; we ask that full payment is made no later than 1st May 2019. Text reminders will be sent went payments are due.

**The cost per child is calculated on the number of children attending. Therefore, it is important that children are not withdrawn from the trip once we have confirmed final numbers to Heatree. For this reason, in the event that any child is withdrawn after 1st May 2019 we will invoice you for any outstanding payments.**

We look forward to hearing from you.

Yours sincerely,

Mr R Hill

Heatree 2019 Permission Slip

YES\* I wish my child ………………………………………………………… to take part in the residential trip and confirm that I have paid the necessary non-refundable deposit of £50.00 via ParentPay. I confirm that in the event of my child withdrawing from the trip after 1st May 2019 I will complete payment for the trip.

NO\* I do not wish my child ………………………………………………………………. to take part in the residential trip.

*\*Please delete as applicable and return by Friday 5th October.*

Signed ……………………………………………………………………… Parent/Guardian

Date…………………………………